Consumer duty impact assessment not required template

* 1. This is an example template that could be used to record that a duty impact assessment is not required for a strategic decision as referred to in Annex E of [How to meet the consumer duty: guidance for public authorities (draft)](https://consumer.scot/publications/how-to-meet-the-consumer-duty-guidance-for-public-authorities-draft-html/).
  2. The template should be authorised by an appropriately senior member of staff (Accountable Officer or equivalent), recognising that meeting the consumer duty and improving outcomes for consumers is a priority for the organisation.

**Template**

|  |  |
| --- | --- |
| **Title of the programme/proposal/decision** |  |
| **Programme/proposal/decision**  **implementation date** |  |
| **Directorate/Division/Service/Team** |  |
| **Responsible officer for taking decision** |  |
| **Who else participated in taking the**  **decision** |  |
| **Was the decision taken by a partnership?** |  |
| **Rationale for decision** | e.g. consumer duty requirements met through other means and therefore an impact assessment is not required |
| Declaration:  I confirm that the decision not to perform a consumer duty assessment has been authorised by:  Name and job title:  Date: | |